



Governing Board Input and Staff Recommendations on the Establishment and Operation of Subcommittees

Executive Committee Meeting

September 17, 2020

Item 2.b.i



Input from Governing Board Members

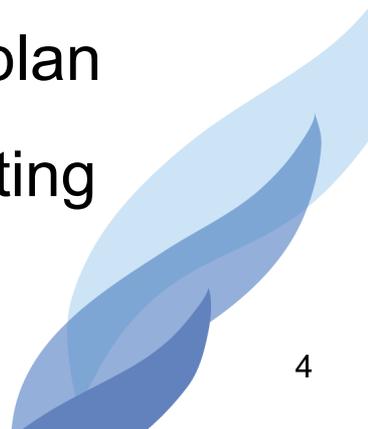
- 1 What is the purpose of a subcommittee?
- 2 Should non-members of the Governing Board be able to be members of a subcommittee?
- 3 What are some examples that we would want to consider forming a subcommittee to address?

Staff Recommendations

- Only form an ad hoc subcommittee for a time-sensitive, high priority issue that cannot be addressed by another mechanism and is not contingent on the completion of other processes
- Subcommittee membership:
 - Willing and able Governing Board members would volunteer
 - Can consult with non-members as needed
- Conflict of interest filing applies to voting Governing Board members
- Subcommittee meetings held at the end of regularly scheduled and publicly noticed Commission meeting

Governing Board Input on Examples of Subcommittees

- Measure W Safe Clean Water Program project development
- Plastic trash pollution increase during pandemic and local government response
- Municipal Separate Storm Sewer System (MS4) permits progress
- Sea level rise impact on infrastructure
- Advancing local wetlands restoration
- Restoration “philosophy”
- Membership recruitment
- CCMP updates
- Diversity equity and inclusion
- Communications plan
- NEP annual reporting



Staff Recommendations

- Information items scheduled at future Governing Board or Executive Committee meetings
- Staff will continue to develop subcommittee guidelines as time permits given current priorities
- If the Executive Committee identifies an urgent need for forming a subcommittee:
 - Staff could prepare preliminary recommendations and develop operational procedures and tasks on a case-by-case basis