

**Santa Monica Bay Restoration Commission**  
**Executive Committee Meeting Minutes**

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January 17, 2019, 12:30 – 2:30 pm  
Community Meeting Room  
Westchester Loyola Village Branch – Los Angeles Public Library  
7114 West Manchester Ave.  
Los Angeles, CA 90045

*Attendance:* Members/Alternates:

Fran Diamond (Chair)  
Sam Schuchat  
Charles Caspary  
Shelley Luce  
Bruce Reznik  
EJ Caldwell (Alternate)  
Timothy Lippman

Absent:  
Gloria Gray

Guests:  
Tom Ford  
Walter Lamb  
Marc Beyeler

Staff:  
Guangyu Wang (SMBRC)  
Jack Topel (SMBRC)  
Claire Waggoner (SWRCB) via  
telephone

*Meeting called to order at 12:35 p.m.*

Fran Diamond chaired the meeting. Introductions followed.

**Agenda Item 1. Public Comment**

There was no public comment.

**Agenda Item 2. Informational Items**

- a. Consideration of Approval of November 15, 2018 Meeting Minutes

The minutes were approved with no amendments. Moved by Caspary, seconded by Caldwell.

- b. Order of Agenda

There was no change to the order of agenda.

- c. Reports from the Chief Administrative Director and SMBNEP Staff

Guangyu Wang and Tom Ford, Executive Director of the Bay Foundation, briefed members on the impacts of the Federal shutdown on the SMBNEP. Tom Ford briefed members on various activities carried out by TBF including; red abalone outplanting, WAC meeting planning assistance, 2020 workplan development, and SMBNEP Governance evaluation assistance.

Member questions and comments followed.

### **Agenda Item 3. Executive Committee Business**

#### **a. Establish Governing Board Agendas**

- i. Election of SMBRC Governing Board Vice-Chairs (Comprising the Executive Committee).

Guangyu Wang explained the procedure for the election of Vice-Chairs at the February 2019 meeting.

The motion to place this item on February Governing Board agenda passed without objection. Moved by: Sam Schuchat Seconded by: Bruce Reznik

- ii. Presentation of draft SMBNEP FY 2020 Annual Work Plan

Guangyu Wang presented the timeline for developing and adopting the 2020 Work Plan. Wang explained how the new format of the work plan more closely lines up with the Action Plan that was recently approved by the Governing Board, and informed that Watershed Advisory Council (WAC) would be giving input on the Work Plan at its January 24<sup>th</sup> meeting.

Member questions and comments followed.

The motion to place this item on February Governing Board agenda passed without objection. Moved by: Bruce Reznik; Seconded by: Sam Schuchat.

- b. Facilitated Workshop on the Partnership Structure for the Santa Monica Bay National Estuary Program (SMBNEP)

Guanyu Wang updated members on the status of the SMBNEP governance surveys.

Public Comment:

Walter Lamb expressed concerns regarding the governance and structure review process and the need for more stakeholder involvement.

Guangyu Wang introduced Marc Beyeler, consultant hired to facilitate the evaluation of governance structure. Marc Beyeler facilitated the workshop. Members commented and

asked questions regarding governance and structure of the SMBNEP during the workshop.

c. Closed Session

There was no closed session

The meeting was adjourned at 2:05